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DATA

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AND

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PRIVACY

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POLICY

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Febrik BV, having its registered office at Minnosstraat 20, 5048 CK Tilburg, is the controller responsible for the processing of personal data as reflected in this Privacy Statement.

Contact details:  
Febrik BV  
Minnosstraat 20  
5048 CK Tilburg  
+31 85-1050800  
www.febrik.com

## Personal data we process

We respect your privacy and ensure that the personal data that you provide to us are treated confidentially. Personal data are processed in compliance with the requirements of the General Data Protection Regulation. This Privacy Statement describes the manner in which Febrik BV handles your personal data.

We process your personal data based on the following legal principles:

1. Processing is necessary for the fulfilment of a contract to which you are a party, or in order to take steps at your request prior to entering into a contract.
2. You have given consent to the processing of your personal data for one or more specific purposes.

## The purpose for which we process personal data

We process your personal data for the following purposes:

- \* the processing of your payment
- \* transmission of our newsletter
- \* to inform you about any changes in our services and products
- \* to deliver goods and services to your premises

Below is an overview of the personal data that we process:

- \* first name and surname
- \* sex
- \* profession
- \* telephone number
- \* address, post code, city, country
- \* email address
- \* IP address
- \* details about your activities on our website

## Special and/or sensitive data we process

Our website and/or service does not intend to collect data about website visitors younger than 16, unless their parents or legal guardian has consented. However, we cannot verify if a visitor is over the age of 16. Hence, we advise parents to remain involved in the online activities of their children to prevent data about children from being collected without parental consent. If you believe that we have collected personal data concerning a minor without consent, please contact us at [info@febrik.com](mailto:info@febrik.com); we will then remove that information.

## Automated decision-making

We do not make decisions about matters that may have (considerable) consequences for people based on automated processing. These are decisions taken by computer programs or systems without the intervention of a human being (e.g. by an employee of Febrik BV).

## Storage periods for personal data

We store your personal data as long as necessary to properly provide the services. Furthermore, we store your personal data for as long as we deem them relevant for the purpose of the services provided by us. The aforementioned duration shall apply unless Febrik BV is obliged to maintain personal data for a longer period by virtue of a statutory provision.

## Sharing of personal data with third parties

We do not disclose personal data to third parties in any other way than based on laws, at your request or to processors which perform certain activities on behalf of Febrik BV (such as the mail tool provider 'mailchimp', the hosting party and IT controller).

## Cookies or comparable techniques we use

We use cookies that encroach on your privacy as little as possible. A cookie is a small text file that is saved on your computer, tablet or smartphone upon your first visit to the website. The cookies we use are necessary for the technical operation of the website and your use of it. They ensure that the website functions properly and remember your preferred settings. The website saves information about the visit. In this regard, specifically the IP address of your computer, the time of retrieval and the data transmitted by the browser of a visitor can be recorded and used for statistical analyses of the visit and the clicking behaviour on this website. These data serve to optimise the use of this website.

We use Google Analytics to perform these analyses. In doing so, we apply the privacy-friendly settings of Google. For information about the privacy implications of these settings, please see the website of the Dutch Data Protection Authority [Autoriteit Persoonsgegevens]. Please see the Privacy Policy of Google for more information, and for the specific privacy policy of Google Analytics.

The website may also include links to websites of third parties. Although we have selected these website(s) with care, Febrik BV does not assume any responsibility for those third parties and the manner in which they handle your (personal) data.

You can disable the placing of cookies by your internet browser by selecting the relevant settings. In addition, you can remove all previously saved data through the settings of your browser.

### **Inspecting, correcting or deleting data**

You have the right to inspect, correct or have your personal data deleted. In addition, you have the right to withdraw any consent you may have given to the processing of the data or to object to the processing of your personal data by Febrik BV, and you have the right to data portability. This means that you can submit a request to us to send the personal data concerning you that we have in a filing system or to another organisation to be named by you.

You may direct a request for inspection, correction, deletion, or transmission of your personal data or notification of withdrawal of your consent or objection to the processing of your personal data to [info@febrik.com](mailto:info@febrik.com).

So that we can be sure that the request for inspection originates from you, please attach a copy of your ID to the request. In this copy, please black out your passport photo, the MRZ (machine readable zone, the bar code with number at the bottom of the passport page), passport number and citizen service number (BSN). This serves to protect your privacy. We will respond to your request as quickly as possible, but within four weeks at the latest.

Please note that you have the right to lodge a complaint with the national supervisory authority, the Dutch Data Protection Authority [Autoriteit Persoonsgegevens]. To do so, please see here: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

### **How we secure personal data**

We are committed to the protection of your data and take appropriate measures to prevent any abuse, loss, unauthorised access, unauthorised disclosure or unauthorised modification of data. If you have the impression that your data are not properly protected or believe that they are being abused, please contact us through our customer service or at [info@febrik.com](mailto:info@febrik.com).

### **Changes to this privacy statement**

We reserve the right to adjust this privacy statement. We will inform you by email when we make any changes to this privacy statement and about the date on which such change(s) take effect. By using our services after that date, you express your consent to the latest version of our privacy statement. The current Privacy Statement was updated on 16 April 2018.